

Landmark College

Bookstore Student Grocery Program

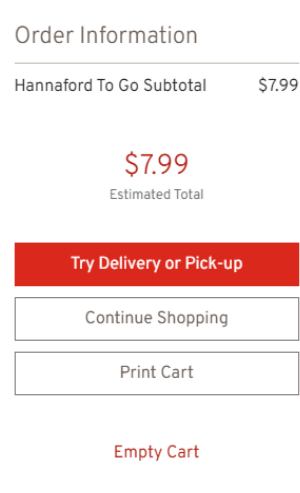
The Bookstore Student Grocery Program originally began as word of mouth to assist students in meeting their personal health needs by purchasing foods/beverages that may not be available on campus allowing students to use their dining dollars on a limited basis during the semester.

Now, any Landmark College student through the bookstore can order food and beverage items from local grocery stores and online retailers to purchase using their Dining Dollars on a regular basis. There is a 20% charge on all grocery orders. Payment for orders typically occur when students pick up their order. In rare circumstances the bookstore may require pre-payment before placing an order.

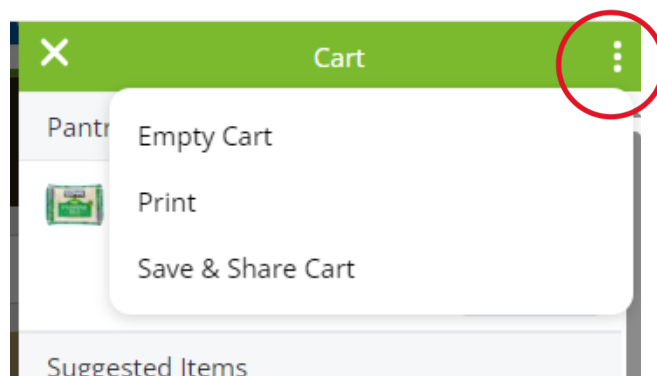
Students are always welcome to talk with one of our bookstore staff to learn more about the program or have us walk you through all options. Students can track their current dining dollar total on every receipt they receive after a dining dollar purchase. Students may also request to see their current dining dollar total by asking a bookstore employee at the register. There is no cost to view dining dollar balances.

Grocery Orders:

- **Hannaford's** www.hannaford.com/ (Make sure you select the Hannaford's store in Brattleboro)
 - Create a cart from Hannaford's webpage.
 - When finished with your order go to your cart
 - From within the cart select "Print Cart"
 - Then select printer option "Save as PDF"
 - Email saved PDF to grocery.bookstore@landmark.edu using your Landmark College student email



- **Market32** www.pricechopper.com/ (Make sure you select the Market32 store in Brattleboro)
 - Create a cart from Market32's webpage
 - When finished with your order go to your cart
 - From within the cart click the three dots (circled)
 - Select Print
 - Then select printer option "Save as PDF"
 - Email saved PDF to grocery.bookstore@landmark.edu using your Landmark College student email



The bookstore can place grocery orders for pick up Monday – Friday. When a student order is received, the bookstore will respond with the day the order will be ready for pick-up. The bookstore makes every effort to have the order ready within two business days. If there is a certain day (more than two days away) you would prefer to have your order ready, please put that information in the email. The bookstore will make every effort to have an order ready for pick-up on the requested day. If the requested day is not available, the bookstore will email the student with alternative options. A prompt response is always greatly appreciated.

When an order is ready for pick-up, the student will receive an email. Given the bookstore's limited dry, cooler and freezer storage space. It is expected that the order is picked up on the same day the order is ready. If there is a day of the week that a student is unable to pick up an order, please put that in the order email.

Ordering from online retailers:

- In an email, please list what item (including brand) and quantity. Please also include a direct link of where the product was viewed. Please note the bookstore may order the requested product from a different location to reduce total cost if possible. If the bookstore currently carries requested product(s), in stock product will be used.
- Email grocery.bookstore@landmark.edu
- Bookstore will email letting the student know when the order is placed and estimate arrival date (if possible)
- When the order arrives and is processed, the student will receive an email that their order is ready for purchase and pick-up
- Students are expected to pickup order within 24 hours

Exceptions:

- The Bookstore Student Grocery Program is NOT available during the first and final weeks of the semester. During those two weeks orders will not be accepted or processed.
 - Orders can be sent beginning on the 1st Friday of the semester
 - Last local grocery orders must be sent by the 2nd to last Wednesday of the semester by 1:00pm.
 - Orders placed after will not be processed.
 - Orders from online retailers must be placed a minimum of 2 weeks from the end of the semester. This is to allow orders to arrive before the end of the semester.

